

TUCOM – Element 9.2: Academic Standards (CORE)

Element 9.2: A COM must publish and follow policies and procedures on academic standards that include grading, class attendance, tuition and fees, refunds, student promotion, retention, graduation, students' rights and responsibilities, and the filing of grievances and appeals.

- 1. Provide copies of policies and procedures on academic standards.**
 - 2. Provide a public link to where the documents are published.**
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The policies and procedures on academic standards are contained in 3 source documents, public links provided below:

- College of Osteopathic Medicine Student Handbook (http://com.tu.edu/_resources/docs/curriculum/2018-2019_handbook.pdf)
 - University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)
 - Clinical Rotations Manual (http://com.tu.edu/_resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf)
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For each area in bold, grading, class attendance, etc., relevant pages are cited according under the source.

GRADING

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2018-2019_handbook.pdf

- 15 Minimum Cumulative Grade-Point Average
- 15-16 Repeat Courses and Remediation
- 17 College of Osteopathic Medicine Pre-Clinical Coursework
- 21 Standardized Display of Grades in Online Instructional Platform
- 22 Standardized Display of Weighting
- 22 Grading Criteria Changes in Syllabi
- 25-27 Examination Procedures
- 28 Posting and Review of Grades for Years 1 and 2
- 31-32 Objective Structured Clinical Encounter (OSCE) Examinations: Requirements, Make-Up Examinations and Remediation Examinations
- 40 Grading and Credit Hours
- 40-41 Satisfactory Progress and Promotion
- 52 Remediation

- 52-53 Reporting of Grades for Courses and Graded Items for OMS Years 1 and 2
- 53 Course grade of less than 70%
- 56 Dismissal from the College

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

- 56 The Last day to add/drop
- Repeating Classes
- 56-57 Remediation
- 64 Class Rank
- Honors
- 65-66 Withdrawal Procedures
- 67-68 Credit Hours
- 68 Grades
- 68-71 Grade System
- 71-72 Changing of Grades
- 72 Grade Appeal Process

Clinical Rotations Manual (http://com.tu.edu/_resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf)

- 100-101 Grades
- 115 Communication with the CED Regarding Course Work
- 117-118 Activities and Assessments for Core Courses and Clinical Distinction
- 118 Documentation of Assessments
- 119 A note about the grade recording process
- 119-120 Third Year Curriculum: Features and Components
- 133-135 Third Year Curriculum: Core Course Grades
- 137 Grading of Selectives

CLASS ATTENDANCE

College of Osteopathic Medicine Student Handbook

(http://com.tu.edu/_resources/docs/curriculum/2018-2019_handbook.pdf)

- 25-27 Examination Procedures
- 29-30 Attendance Policies and Excused Absences
- 30-31 Student Absences to Attend Off-Campus Conference and Events
- 31-32 Objective Structured Clinical Encounter (OSCE) Examinations: Requirements, Make-Up Examinations and Remediation Examinations
- 33-36 Leave of Absence

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

- 58 Class Attendance Requirements

Clinical Rotations Manual (<http://com.tu.edu/resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf>)

82	Orientation to Clinical Clerkship
83	Leave of Absence
93	Reporting for Service Be Professional
94	Rotation Duration
94-95	Duty Hours Definition and Guidelines
95-96	Attendance and Absences
115-117	Year Three: Courses Rotations and CLIN Numbers

TUITION AND FEES

College of Osteopathic Medicine Student Handbook

(http://com.tu.edu/resources/docs/curriculum/2018-2019_handbook.pdf)

N/A

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

78-82	Tuition and Financial Assistance
98	Student Health Fee

Clinical Rotations Manual (<http://com.tu.edu/resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf>)

N/A

REFUNDS

College of Osteopathic Medicine Student Handbook

(http://com.tu.edu/resources/docs/curriculum/2018-2019_handbook.pdf)

N/A

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

78	Refunds
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Clinical Rotations Manual (<http://com.tu.edu/resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf>)

N/A

PROMOTION/RETENTION

College of Osteopathic Medicine Student Handbook

(http://com.tu.edu/resources/docs/curriculum/2018-2019_handbook.pdf)

15	Completion Rate
40-41	Satisfactory Progress and Promotion
41	Eligibility to Sit for COMLEX Level I Examination

- 41-44 Passage of COMLEX Examinations
- 45 Academic Standards for Dual Degree Students
- 46-49 Student Promotions Committee
- 49 Academic Probation
- 49-50 Terms of Probation
- 50-51 Modified Curriculum
- 52 Remediation
- 53 Course grade of less than 70%
- 56 Dismissal from the College

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

- 67 Suspension
- Expulsion
- 72-73 Academic Progress and Disciplinary Actions
- 73 Academic Suspension
- 73 Academic Standing
- 73 What is Academic Progress?
- 74 What is Unsatisfactory Academic Progress
- 74 Student Promotion/Academic Standards Committees (SPC)S
- 76 Satisfactory Academic Progress
- 77 Academic Probation

Clinical Rotations Manual (http://com.tu.edu/_resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf)

- 82 COMLEX Level 1 Requirement for entering Year 3

GRADUATION

College of Osteopathic Medicine Student Handbook

(http://com.tu.edu/_resources/docs/curriculum/2018-2019_handbook.pdf)

- 41-44 Passage of COMLEX Examinations
- 58 Graduation Requirements – TUCOM
- 58-59 Participation in Graduation Ceremonies

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

- 65 Graduation
- Graduation Requirements

Clinical Rotations Manual (http://com.tu.edu/_resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf)

- 84-88 Graduation Requirements

STUDENTS' RIGHTS & RESPONSIBILITIES & FILING OF GRIEVANCES AND APPEALS

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2018-2019_handbook.pdf

- 8 Policy on Student Complaints Regarding Institutional Compliance with Accreditation Standards
- 8-9 Student Rights and Responsibilities in Reviewing Standards and Policies of Accreditation
- 9 Student Academic Grievance Policy
- 39 Coverage of Preclinical Students for Medical Liability
- 38-39 Equipment Policies
- 45 Academic Standards for Dual Degree Students
- 49 Academic Probation
- 49-50 Terms of Probation
- 50-51 Modified Curriculum
- 54-56 Professionalism
- 56 Dismissal from the College
- 57-58 Academic Appeal Process
- 59-62 Student Academic Integrity and Ethics
- 62-64 Student Grievance

University Catalog (http://studentservices.tu.edu/catalog/2018-2019_TUC_Catalog.pdf)

- 53 Academic Record Privacy/FERPA
- 53-54 Matriculation and Registration Process
- 54 Late Registration
- 54-55 Continuous Enrollment
- 74-75 Academic Appeal Process
- 75-76 Student Records
- 77 Terms of Probation
- 155-159 Appendix C: Student Conduct Code
- 160-166 Appendix D: Policy and Procedures for Accommodating Students with Disabilities
- 167-170 Appendix E: Student Code of Responsibilities and Rights
- 171-175 Appendix F: Resolution Process for Disputes and Grievances and Misconduct
- 177-182 Appendix H: Policies Concerning Sex Discrimination Harassment and Complaint Procedure
- 183-191 Appendix I: Gender Based and Sexual Misconduct Policy
- 194-210 Appendix K: Touro College and University System Academic Integrity Policy

213-221	Appendix M: Policies and Procedures Concerning Request to Accommodate Disabilities and Complaints Regarding Allegations of Failure to Accommodate and Disability-Based Discrimination
222	Appendix N: Definitions for Touro University California Sanctions

Clinical Rotations Manual (http://com.tu.edu/_resources/docs/curriculum/2018-2019%20Clinical%20Rotation%20Manual%207.5.18.pdf)

82-83	Accommodated Student
83	Leave of Absence
	Returning from Leave of Absence
92-93	Documentation Needed for All Clinical Rotations
93-	Clinical Rotation Procedures and Expectations
96	Emergency Medical Care
96	Disputes Regarding the Preceptor Evaluation
98-100	Managing Your 4 th Year Requirements
101-102	The Medical Student Performance Evaluation (MSPE aka Dean's Letter)
102-103	Rank Order Lists and the Match Process
106	What is this 60-Day Policy I keep hearing about?