

Element 9.2.1&2 - Academic Standards: Policies and Procedures (with Links)

A COM must publish and follow policies and procedures on academic standards that include grading, class attendance, tuition and fees, refunds, student promotion, retention, graduation, students' rights and responsibilities, and the filing of grievances and appeals.

Provide copies of policies and procedures on academic standards.

Provide a public link to where the documents are published

The policies and procedures on academic standards are contained in 3 source documents; public links provided below:

- College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf

- 2021- 2022 Touro University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

- TUCOM Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

For each area in bold, grading, class attendance, etc., relevant pages are cited according under the source.

GRADING

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf

16	Grading Systems and Promotion
16	Repeat Courses and Remediation
24	Standardized Display of Grades in Online Instructional Platform
24	Standardized Display of Weighting
25	Grading Criteria Changes in Syllabi
29	Examination Procedures
32	Posting and Review of Grades for Years 1 and 2
35	Objective Structured Clinical Encounter (OSCE) Examinations: Requirements, Make-Up Examinations and Remediation Examinations
43	Grading and Credit Hours
43	Satisfactory Progress and Promotion
53	Remediation
54	Reporting of Grades for Courses and Graded Items for OMS Years 1 and 2
56	Course grade of unsatisfactory
59	Dismissal from the College

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

51	The Last Day to add/drop
51	Repeating Classes
51	Remediation
56	Class Rank
56	Honors
58	Withdrawal Procedures
59	Credit Hours
59	Grades
60	Grade System
62	Changing of Grades
63	Grade Appeal Process

Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

104	Grades
94	Communication with the CED Regarding Course Work
96	Activities and Assessments for Core Courses and Clinical Distinction
110	Documentation of Assessments
107	A note about the grade recording process
100	Third Year Curriculum: Features and Components
104	Third Year Curriculum: Core Course Grades
110	Grading of Selectives

CLASS ATTENDANCE

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf

29	Examination Procedures
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- 33 Attendance Policies and Excused Absences
- 34 Student Absences to Attend Off-Campus Conference and Events
- 35 Objective Structured Clinical Encounter (OSCE) Examinations: Requirements, Make-Up Examinations and Remediation Examinations
- 37 Leave of Absence

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

- 52 Class Attendance Requirements

Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

- 64 Orientation to Clinical Clerkship
- 63 Leave of Absence
- 74 Reporting for Service
- 74 Be Professional
- 76 Rotation Duration
- 76 Duty Hours Definition and Guidelines
- 76 Attendance and Absences
- 94 Year Three: Courses Rotations and CLIN Numbers

TUITION AND FEES

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

- 69 Tuition and Financial Assistance
- 88 Student Health Fee

REFUNDS

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

- 69 Refunds

PROMOTION/RETENTION

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf

- 16 Completion Rate
- 43 Satisfactory Progress and Promotion

43	Eligibility to Sit for COMLEX Level I Examination
44	Passage of COMLEX Examinations
47	Academic Standards for Dual Degree Students
49	Student Promotions Committee
52	Academic Probation
52	Terms of Probation
53	Modified Curriculum
53	Remediation
56	Course grade of unsatisfactory
59	Dismissal from the College

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

58	Suspension
58	Expulsion
63	Academic Progress and Disciplinary Actions
63	Academic Suspension
63	Academic Standing
64	What is Academic Progress?
64	What is Unsatisfactory Academic Progress?
64	Student Promotion/Academic Standards Committees (SPC)S
66	Satisfactory Academic Progress
67	Academic Probation

Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

62	COMLEX Level 1 Requirement for entering Year 3
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GRADUATION

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/_resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf

44	Passage of COMLEX Examinations
61	Graduation Requirements – TUCOM
61	Participation in Graduation Ceremonies

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

57	Graduation
57	Graduation Requirements

Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

64	Graduation Requirements
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STUDENTS' RIGHTS & RESPONSIBILITIES & FILING OF GRIEVANCES AND APPEALS

College of Osteopathic Medicine Student Handbook

http://com.tu.edu/resources/docs/curriculum/2021-2022_handbook_7.26.2021.pdf8

Policy on Student Complaints Regarding Institutional Compliance with Accreditation

Standards

- 10 Student Rights and Responsibilities in Reviewing Standards and Policies of Accreditation
- 10 Student Academic Grievance Policy
- 41 Coverage of Preclinical Students for Medical Liability
- 41 Equipment Policies
- 47 Academic Standards for Dual Degree Students
- 52 Academic Probation
- 52 Terms of Probation
- 53 Modified Curriculum
- 57 Professionalism
- 59 Dismissal from the College
- 60 Academic Appeal Process
- 63 Student Academic Integrity and Ethics
- 66 Student Grievance

University Catalog

http://studentservices.tu.edu/catalog/2021-2022_TUC_CATALOG.pdf

- 48 Academic Record Privacy/FERPA
- 48 Matriculation and Registration Process
- 49 Late Registration
- 49 Continuous Enrollment
- 65 Academic Appeal Process
- 65 Student Records
- 67 Terms of Probation
- 243 Appendix C: Student Conduct Code
- 248 Appendix D: Policy and Procedures for Accommodating Students with Disabilities
- 255 Appendix E: Student Code of Responsibilities and Rights
- 260 Appendix F: Resolution Process for Disputes and Grievances and Misconduct
- 266 Appendix H: TUC Sexual Misconduct Policy
- 302 Appendix I: Title IX Grievance Policy
- 328 Appendix K: Touro College and University System Academic Integrity Policy
- 346 Appendix M: Policies and Procedures Concerning Request to Accommodate Disabilities and Complaints Regarding Allegations of Failure to Accommodate and Disability-Based Discrimination

Clinical Rotations Manual

<http://com.tu.edu/academics/2021-2022%20Clinical%20Rotation%20Manual.pdf>

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63	Leave of Absence
63	Returning from Leave of Absence
73	Documentation Needed for All Clinical Rotations
74	Clinical Rotation Procedures and Expectations
77	Emergency Medical Care
78	Disputes Regarding the Preceptor Evaluation
80	Managing Your 4 th Year Requirements
83	The Medical Student Performance Evaluation (MSPE aka Dean's Letter)
84	Rank Order Lists and the Match Process
86	What is this 60-Day Policy I keep hearing about?